

**GENERAL EXPECTATIONS/RESPONSIBILITIES  
FOR STANDARDS-BASED ASSESSMENT**

The Board of Directors of MSAD 68 supports standards-based assessment. Students, teachers, and parents must gain understanding of the value and importance of such assessment practices. Standards-based education is crucial to the attainment of the Maine Learning Results. Following are the expectations.

**I. Student Expectations:**

- A. Students are expected to complete all assignments whether “graded” or not. Students who do not complete work will be required to finish work at another time (before/after school, during recess, during homeroom/study period). Seventh and Eighth grade students are expected to take an active role in scheduling times to make up assignments. Work should also be made up within a reasonable proximity to the assignment of the work.
- B. Students are expected to take an active role in their education. Students should make the teacher aware if there is a lack of understanding or a lack of clarity concerning class assignments.
- C. Students are responsible for sharing with parents progress reports or other notes regarding assessment of their class work. Such reports and notes must be signed and returned to school or other arrangements for communicating progress will take place (phone, letter mailed home, or email). Failure to return such forms may result in disciplinary action for the student.
- D. Students are expected to show an appropriate level of concern for their work. Their job, as students, is to put forth an honest effort and to complete all assignments.
- E. Students are expected to take advantage of opportunities provided for re-teaching and re-assessing. If students fail to show up for pre-arranged sessions, their parents will be notified and they will not have an opportunity to bolster their grades. Excused absences may be made up at a later time.
- F. A student’s first responsibility is to attend to academic concerns. With this in mind, any student owing late work must tend to his or her academic responsibilities before attending games, practices, or any extracurricular activity.

## **II. Teacher Expectations:**

- A. Teachers will hold students accountable for completing assignments. A make-up plan will be determined for the completion of missing work. If the student fails to complete or refuses to complete assignments, parents must be notified of the existing problem.
- B. Students who receive a “1” (does not meet the standard) on an assessment will be given **one** additional assessment on the same performance indicators, provided that the following has happened:
  - The student completed all assigned work leading up to the assessment.
  - The student’s behavior and attitude in class has exhibited at least minimal concern for the work.
  - The student arrives at the pre-determined location for the replacement assessment.

This re-assessment will follow a period of additional instruction to be determined by the teacher.

- C. Teachers will communicate with parents when a student does not meet the standard for an assessment. If a written form is not signed and returned, a phone call or e-mail will take place.
- D. Students who receive a “2” (partially meets the standard) may or may not be given an opportunity to retake an assessment. This decision will depend upon the teacher’s discretion. Teachers will monitor student’s progress in specific content and provide re-teaching and re-assessment when it is warranted.
- E. Whenever possible, assessments must give students an opportunity to “Exceed the Standard.”

## **III. Parent Expectations:**

- A. Parents must sign and return progress reports/report cards regarding their children’s assessment status.
- B. Parents will hold their children accountable for completing all assigned work and for making up missing work. This may happen in either the school or the home setting, depending upon access to transportation and scheduling concerns. If utilized, parents are also encouraged to check assignment books.
- C. Parents are expected to attend conferences and contact individual classroom teachers, especially when they have concerns about their child’s performance.

D. Parents are expected to support the school's efforts to help students maintain academic success. Parents should encourage students to tend to their academic obligations before students extracurricular activities.

Students, teachers, and parents shall, on an annual basis, be informed of the expectations described in this policy.

Legal Reference: 20-A M.R.S.A. Sec. 6201-  
Local Assessment System

Cross Reference:

Admin Review: 8-10-05  
Policy Committee Review: 1-17-06 and 9-19-06  
First Reading: 2-7-06 and 10-3-06  
Second Reading: 11-7-06  
Implementation: 11-7-06