

SUPPORT STAFF PROBATION

Any new employee or a current employee appointed to a new position will serve a probationary period of one year.

The performance of each probationary employee will be evaluated at the end of the first six months and again during the second six month period of the probationary contract year. Additional evaluations can be done at any time at the supervisor's discretion.

The supervisor will then conference with the employee and apprise him/her of their employment recommendation to the Superintendent. The Superintendent will review the recommendation and the evaluation reports by the supervisor and decide on continued or terminated employment of the support staff employee.

First Reading: June 2, 1999

Second Reading and Adoption: August 4, 1999