

MILEAGE REIMBURSEMENT

It shall be the practice of the MSAD #68 Board of Directors to authorize in-district mileage reimbursement to individual board members whenever they are attending official regular meetings, special meetings, sub-committee meetings, ad-hoc committee meetings, full board work sessions, and other authorized functions of the Board.

The rate of reimbursement is set at the rate per mile in effect as of July 1 each year for State of Maine employees based on actual documented mileage. The mileage shall be calculated from the Board members home to the activity/meeting and back. Reimbursement shall be contingent upon submission of a signed mileage reimbursement request to the Superintendent of Schools. Mileage reimbursement shall be paid on a quarterly basis in September, December, March, and June.

Admin Review:	<u>4-24-07</u>
Policy Committee Review:	<u>4-24-07</u>
First Reading:	<u>5-1-07</u>
Second Reading:	<u>6-5-07</u>
Implementation:	<u>6-5-07</u>